

**Bay Haven Charter Academy
Board of Directors Meeting Minutes
April 6, 2006, 6:00 pm**

Called to order at 6:08 pm. Directors present were Tracey Adcock, Walter Woodrick, and Scotti Haney. Mr. Woodrick led the group in prayer and Mrs. Adcock led the Pledge of Allegiance. The agenda was approved and Mrs. Adcock noted that she hadn't gotten the copy of the video from last month's meeting to Melody May for transcription and so we do not yet have the minutes from the March meeting. Finance reports were distributed.

President's Report: Next scheduled board meeting is May 4, 2006.

Principal's Report: Dr. Kitts reported that the Groundbreaking for the Gym will be held on April 20 at 8 or 9 am, he will notify board members when that time is certain. The Soccer field lighting is almost complete. Retention Letters have all been sent out ahead of the required time for potential retentions, and the final letters are due out by May 16. Academic Camp for summer will be \$180 for the first child and \$150 for each child thereafter within a family. The start date for school next year is definitely August 2. Registration will be April 17-20. The Relay for Life teams from Bay Haven have so far raised about \$2500. This year Bay Haven families have raised over \$20,000 for various charitable causes including Relay for Life, Jump Rope for Heart, and Katrina Aid. Legislation concerning capital outlay is looking hopeful. And work is being done on the military preference issue. Teacher recruitment is in the works. Also we're working on a BHCA Business book for networking. The budget folks from CSUSA will be up soon to work on the budget for next year. Calvary Christian Church has requested to use the cafeteria on Sundays. They are a new start-up church whose pastor is Billy Melvin and assistant pastor is Michael Horsley. If the board agrees to this usage, Chris Reiss will draft an agreement for such. The charge will be \$45 for the first hour and \$25 for each hour thereafter. They will put down a deposit and do their own cleaning of the facility. Mr. Woodrick made the motion to approve the usage of the cafeteria by Calvary Christian Church and Mrs. Adcock seconded. The motion carried unanimously.

Old Business

- a. Attorney for board meetings: as Mr. Thompson was absent this item was laid on the table till the next meeting.
- b. Summer enrichment policy: Mr. Woodrick made the motion to approve the summer enrichment policy as advertised. Mrs. Adcock seconded and the motion carried unanimously.
- c. Approval of teacher nominated board seat: Mrs. Adcock made a motion to approve the By-Laws change as advertised. Mr. Woodrick seconded the motion and it carried unanimously.
- d. Outerwear uniform policy: Mr. Woodrick made a motion to approve the outerwear policy as advertised and Mrs. Adcock seconded. The motion carried unanimously.

New Business

- a. nominating committee: Mr. Woodrick was selected to be the chair of the nominating committee for the elections to be held at the May meeting.
- b. United Way: Dr. Kitts is negotiating with the United Way to allow them to operate from our campus during times of emergency. When he has made further progress he'll bring a proposed agreement to the board.
- c. registered agent: Mrs. Haney noted that as Mr. Harrison had resigned in March, we needed to change our registered agent for the corporation. Mrs. Haney is now listed as the registered agent and the address is the school's physical address so mail will come directly to campus. Mrs. Haney requested that the board either ratify the change in registered agent or appoint another agent. Mrs. Adcock made a motion to ratify the change and Mr. Woodrick seconded the motion. The motion carried unanimously.
- d. groundbreaking for Gym: On April 20, time to be announced
- e. impact fee memo: This item was added to the agenda at the request of Mr. Smith and as he is absent, will be laid on the table.

Public input and questions : none

Announcements: Mrs. Adcock read her letter of resignation from the board and discussed the possibility of term limits. The board and Dr. Kitts expressed their thanks for the work and time Mrs. Adcock has invested in Bay Haven to make it a success.

Adjournment: 6:40 pm